



September — October 2007

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

## WELCOME AND INTRODUCTIONS

Join us in welcoming...

Huntington Beach High School's principal, **Janie Hoy**. She comes to us with a wealth of experience in public high schools, both as a teacher and as an administrator. Janie has over 15 years of high school teaching experience and has served as a department chair and BTSA support provider. Previously she served seven years as activities director and then as assistant principal in the Capistrano Unified School District. She has a strong academic teaching background and an administrative style of openness and collaboration. Janie understands the needs of high school students and makes decisions based on the needs of students.

**Paul Morrow**, Ed.D, is the new principal at Marina High School. He began his career in public education at Royal Oak High School as a teacher, coach, and activities director. More recently, Paul had served as the principal of Sowers Middle School in the Huntington Beach City School District. Paul is a dedicated, hands-on principal who values teacher, staff, and parent input toward important decisions. He is highly visible on campus and maintains an open door policy. Paul is passionate about student learning and student success in all aspects of the high school experience.

Another new Marina High School administrator—**Ben Dale**, Assistant Principal. Ben was a teacher and administrator with the Antelope Valley Union High School District for eight years, and assistant principal with the Redondo Beach Unified School District for the last three years. He earned his bachelor's degree in Spanish at Texas A & M University and his master's degree in Education at CSU-Bakersfield.

And welcome back to **Jim Hemsley**, Executive Director of West Orange County Consortium for Special Education (WOCCE). Jim strayed during the 2006-07 school year, but we're thrilled that he has returned to the WOCCE helm.



### HBUHSD Mission Statement

Our mission is to ensure all students learn and achieve to their maximum potential in a supportive and innovative environment that develops creative, responsible and productive individuals prepared to meet the challenges of the future.

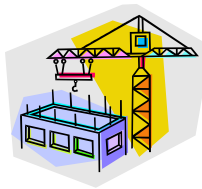
# Construction Update

## Edison High School

Modernization continues with the third and fourth phases at two classroom buildings. The buildings of the first and second phases are now occupied. The remaining modernization package was awarded in June 2007, and work at the campus is proceeding on schedule.



## Fountain Valley High School



Modernization is expected to conclude summer 2008. Currently underway is the second classroom building and girls gym. Additional state funding has been secured to perform the remaining inner campus concrete replacement.

## Huntington Beach High School

Work is underway at the gym, locker room, and industrial arts building. Also, the auditorium and black box theater classroom addition is in full swing. Planning for the stadium modernization is in process.

## Marina High School

Seismic strengthening and modernization of the gym and locker room buildings is expected to be complete in October 2007.



## Ocean View High School

Modernization of the main classroom building is in progress, along with seismic strengthening and modernization of the gym and locker room. Completion is expected by October 2007. Plans are being developed for the new aquatics facility.

## Westminster High School

Modernization package #2 was awarded in June and work has begun. Stadium modernization is currently in the planning phase.

## Valley Vista High School

Work will begin in October and includes ADA and fire alarm system upgrades and replacement of flooring, ceilings, and lighting. Also planned is an expansion of the student food services facility.

# Employee Associations 2007-08



## California School Employees Association (CSEA)

**President**, Brad Ennis (HB)  
**Vice President**, Nancy Pescarolo (W)  
**Secretary**, Elaine Ennis (DO)  
**Treasurer**, Korri Rose (OV)  
**Public Relations**, Greta Reeves (DO)  
**Chief Job Steward**, Jim Houghton (VV)  
**Site Rep Coord**, Becky Duggins (DO)

### Site Representatives

**Adult/Coast**, Terry Scharfe  
**District Office**, KaeC Jimenez  
**Edison & SAC**, Mark Soden  
**ETS**, Chris Owens  
**Fountain Valley**, Sam Blais  
**Huntington Beach**, Ann Norvell  
**Marina**, Pat Huff  
**M&O**, Jeff Hutchings  
**Ocean View**, JoAnn Arvizu  
**Transportation**, Robbin Geerdes  
**Vehicle Maintenance**, Steve Bradford  
**Valley Vista**, Jim Houghton  
**Westminster**, Nancy Pescarolo

## Huntington Beach Pupil Services

### Association (HBPSA)

**President**, Claudia Rodriguez (OV)  
**President-Elect**, Heather Porrino (M)  
**Past President**, Karen Wisniewski (W)  
**Secretary**, Lynda Nguyen (W)  
**Treasurer**, Felicia Goldwater (W)  
**RBO Rep**, Linda Temple (E)

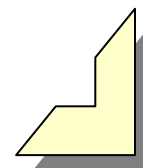
## District Educators Association (DEA)

**President**, Cathy Lichodziejewski (FV)  
**President-Elect**, Jeff Larson (FV)  
**Past President**, Mary-Jon McAvoy (FV)  
**Vice President**, Susan Ballard (E)  
**Secretary**, Carole Maken (AS/C)  
**Treasurer**, Judith Crews (M)  
**Bargaining Chair**, Lance Jacot (M)  
Site Building Chairperson  
**Adult/Coast**, Brian Huffine  
**Edison**, Kurt Kosbab  
**Fountain Valley**, Gina Carbone  
**Huntington Beach**, Rose Molina  
**Marina**, Sean Fortner  
**Ocean View**, Allison Taylor  
**Westminster**, Dana Braun  
**Valley Vista**, Beth Chilcott

## Huntington Beach Administrators

### Association (HBAA)

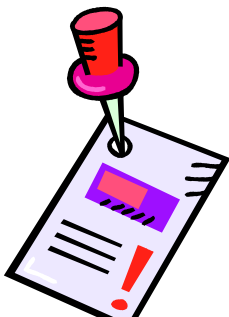
**President**, Karen Gilden (OV)  
**President-Elect**, D'liese Melendrez (E)  
**Vice Presidents**, Jeanne Ellis (M), Kira Hurst (FV)  
**Secretary**, Barbara Bott (DO)  
**Treasurer**, Mike Corbin (W)  
**At Large**, Shalu Bhojwani (FV),  
Cathy McGough (AS/C)



### **Really Important Reminder**

If you change your address or telephone number or if your emergency information changes, it's very important to notify Human Resources—Certificated or Classified, depending on your classification. We're not nosey, we just need contact information kept current!

# Administrative Phone List

<p style="text-align: center;"><b>Edison</b> 962-1356 (#11) www.edisonchargers.com</p> <p>D'liese Melendrez, Principal 4401 Susan Tieken, Secretary 4402</p> <p>Assistant Principals Shalu Bhojwani 4408 John Elliott 4404 Kathleen Lommen 4403 Dan Morris 4406 Elliot Skolnick, SpPgmAdmin SAC4455</p>	<p style="text-align: center;"><b>Huntington Beach</b> 536-2514 (#10) www.hboilers.com</p> <p>Janie Hoy, Principal 4401 Lori Levasheff, Secretary 4402</p> <p>Assistant Principals Greg Crook 4408 Shelley Morris 4403 Skip Moyer 4404 Jason Ross 4406</p>	<p style="text-align: center;"><b>Ocean View</b> 848-0656 (#14) www.ovhs.info</p> <p>Karen Gilden, Principal 4401 Jodie Paoli, Secretary 4402</p> <p>Assistant Principals Kevin Fairman (teacher on special assignment) 4408 Marilyn Palomino 4403 Rod Raschke 4404 Jim Reed 4406</p>
<p style="text-align: center;"><b>Fountain Valley</b> 962-3301 (#12) www.fvhs.com</p> <p>Chris Herzfeld, Principal 4401 Barbara Skulavik, Secretary 4402</p> <p>Assistant Principals Mike Bryan 4404 Kira Hurst 4408 Kirk Kennedy 4403 Nancy Peterson 4416</p>	<p style="text-align: center;"><b>Marina</b> 893-6571 (#13) www.marinavikings.com</p> <p>Paul Morrow, Principal 4401 Pat Huff, Secretary 4402</p> <p>Assistant Principals Ben Dale 4408 Jeanne Ellis 4403 Greg Gardiner 4406 Susan Miquelon 4404</p>	<p style="text-align: center;"><b>Westminster</b> 893-1381 (#15) www.whslions.com</p> <p>Shirley Vaughn, Principal 4401 Linda Sampson, Secretary 4402</p> <p>Assistant Principals Dan Bryan 4404 Mike Corbin 4406 Ted Reid 4403 Newell Williams 4408</p>
<p style="text-align: center;"><b>Adult/Coast</b> 847-2873 (#48) www.hbadultschool.com www.coasthighschool.com</p> <p>Doris Longmead, Principal &amp; Director of Alternative Ed 200 Donna Tillman, Secretary 202</p> <p>Assistant Principals Marlene Kline, ESL 214 Cathy McGough 218 POA, Parent Ed, Comm Ed Steve Roderick 250 CHS, Dipolma</p> <p style="text-align: center;"><b>Community Day School</b> www.hbuhdsd.org</p> <p>Doris Longmead, Principal #48, 200 Connie Luizzi, Psychologist 799-1414</p> <p style="text-align: center;"><b>Valley Vista</b> 964-7766 (#16) www.vvhs.info</p> <p>Kerry Clitheroe, Principal 4401 Carol Carser, Secretary 4402 Terri Bovberg, Activities 4437 Carol Longshore, Guide Spclst 4431</p>	<p style="text-align: center;"><b>District Office</b> 903-7000 (#50) www.hbuhdsd.org</p> <p>Van Riley, Superintendent 4200 Carole Thomas, Exec Assistant 4202 Debbie Coleman, Asst Supt Human Resources 4213 Carol Osbrink, Asst Supt Ed Svcs 4401 Nelson Cayabyab, Chief Facilities Official 4380 Jeanette Ullrich, Chief Business Official 4310 TBA, Dir, Pupil Pers Svcs 4430 George Green, Dir, Child Welfare &amp; Attnd 4440 Jim Keating, Dir, Spec Ed &amp; Spec Pgms 4410 Mae Krause, Risk Manager 4370 Trish Landau, Dir, Human Resources, Classified 4222 Connie Mayhugh, Dir, Curriculum &amp; Instruction 4420 Susi McLane, Dir, Purchasing 4350 Wray Miller, Dir, Information Svcs 4101 TBA, Coord, Assessment &amp; Evaluation 4450 Jim Hemsley Exec Dir, WOCCSE 4601 Linda Forsythe, Dir, WOCCSE 4620</p> <p style="text-align: center;"><b>Offsite Admin</b></p> <p>Scott Atkinson, Sec/Trans Manager #17 x401 John Klungreseter, Maint/Oper Mgr #17 x410 Lauren Teng, Admin, Food &amp; Nutrition Svcs #46</p>	

# Welcome to New Staff Members

## **Community Day School**

Dianna Levers, IA-Sp Ed

## **District Office**

Kathryn Hill, Administrative Secretary  
Robert Hutchison, Grounds Maint Worker  
Armando Rugerio, Maintenance Helper  
Nancy Wikes, Nutrition Asst

## **Edison High School & SAC**

Chad Blizzard, Spcl Ed Teacher  
Charlyn Glenn, Instruc Aide - SH  
Ashley Heptig, Science Teacher  
Hoa Huynh, Math Teacher  
Brittany Hyams, Science Teacjer  
Cuong Kenny Nguyen, Math Teacher  
Christine McClure, Instruc Aide - SH  
Alicia Mendez, Instruc Aide-Technology  
Janine Pearman, Instruc Aide-SH  
Amy Pease, Spanish Teacher  
Thuy Tran, Instruc Aide - SH  
Isabelle Turner, French Teacher  
Rebecca Volz, Campus Supervisor

## **Fountain Valley High School**

Omar Alibulla, Instruc Aide - Technology  
Shannon Allen, Math Teacher  
Lisa Battig, Chemistry Teacher  
Brian Bivens, Science Teacher  
Emily Britten, Instruc Aide - SH  
Rhonda Brown, Sp Ed Work Ability  
Michael Chappell, Spanish Teacher  
Ernest Delfin, Instruc Aide - SH  
Deborah Dickinson, Science Teacher  
Rebecca Dorn, Spcl Ed SDC Teacher  
Leonard Garcia, Science Teacher  
Nina Glover, Campus Supervisor  
Todd Gruca, Reading Teacher  
Carissa Hart, Instruc Aide—SH  
Mark Irons, Music Teacher  
Michael Kral, Social Sci Teacher  
Jonathan Lloyd, English Teacher  
Lynn Marony, School Nurse  
Cory Nelson, Social Sci Teacher  
Tomomi Sasa, Japanese Teacher  
Alyson Spencer, PE Teacher  
Sharon Tait, Clerical Asst  
Sean Ziebarth, English Teacher

## **Huntington Beach High School**

Lourdes Balandran, Spanish Teacher  
Jeremiah Casteel, English Teacher  
Rosa Duarte, Instructional Aide-SE

## **Huntington Beach High School—continued**

Lourdes Balandran, Spanish Teacher  
Jeremiah Casteel, English Teacher  
Rosa Duarte, Instructional Aide-SE  
Roxanne Estrella, Clerical Asst  
Matthew Fabre, Instruc Aide-Technology  
Thomas Foster, Spanish Teacher  
Jeff Lin, English Teacher  
Jeff Napolitano, Multimedia Prod Teacher  
Johnny Nguyen, Campus Supervisor  
Isabella Roethel, Science Teacher  
Amanda Sanchez, Social Sci Teacher  
Lydia Smith-Davis, Media Specialist (HB/E)  
Garrett Stryker, Art Teacher  
Inga Tantisalidchai, Social Sci Teacher  
Charles Tegantvoort, Instructional Aide-SE  
Jerry Tune, Grounds Maint Worker

## **Marina High School**

Teresa Alonso, Food Services Assistant  
Chalon Bauman, Instruc Aide—Sp Ed  
Juan Cruz, Custodian  
Gavin Ehlers, Science Teacher  
Matthew Galindo, Instruc Aide - IB Endvors  
Catherine Hanna, Science Teacher  
Michelle Ito, Math Teacher  
Kimberly Kontoes, Math Teacher  
Nick Mendoza, Instruc Aide - SE  
David Morris, Math Teacher  
Dan Petrone, PE Teacher  
Yvette Solis, Instructional Aide-Technology  
M. Beth Walton, Spcl Ed RSP Teacher

## **Ocean View High School**

Rebecca Bruckner-Chang, English/Read Teacher  
Casey Chop, Health Teacher  
TJ Cooling, Art Teacher  
Seth Cuttrel, Campus Supervisor  
Kevin Doane, Social Sci Teacher  
Mona Ducharme, Spcl Ed SDC Teacher  
J. Matt Gerard, Spcl Ed RSP Teacher  
Roberto Gonzalez, Science Teacher  
Wendy Harrigan, English Teacher  
Brian Kim, Math Teacher  
Jennifer Mendoza, English Teacher  
Erica Quintero, Spanish Teacher  
Nestor Rodriguez, Public Safety Officer  
Sandra Smallshaw, Instruc Aide - Bil/Spanish  
Breana Suwalski, Instruc Aide - Sp Ed  
Felice Ting, Chinese Teacher  
Mia White, English Teacher

# New Staff Members—continued

## Valley Vista High School

Dana Nicholson, Instruc Aide-Technology  
Lauren Reid, English Teacher

## Westminster High School

Steven Barnes, Instruc Aide - Sp Ed  
Kristin Brownell, English Teacher  
Sarah Bruce, Spcl Ed SDC Teacher  
Martin Campitelli, English Teacher  
Dan Dawson, Instruc Aide - Sp Ed  
Laura de la Torre, Sch Nurse  
Theresa Hill, Comm Resource Coord  
Leonard Ibarra, Health Teacher  
Lindy Jordan, Math Teacher  
Shannon Keating, Instruc Aide—SE  
Sean Lee, Math Teacher  
Traci Lumaya, Instruc Aide-SE  
Allison Medina, Spcl Ed RSP Teacher  
Robin Myers-Li, Spcl Ed RSP Teacher  
Pascual Navarrete Nicanor, English Teacher  
Lan Nguyen, Vietnamese Teacher  
Lawrence Nguyen, Math Teacher  
Lynn Owens, Science Teacher  
Zina Pacheco, Instruc Aide - Sp Ed  
Huy Pham, Science Teacher  
William Price, Campus Supervisor  
Irin Salamah, Instructional Aide-SE  
David Scharbach, Instruc Aide - Technology  
Amanda Schelden, IA-SH  
Sean Turner, Reading Teacher  
Yuriana Velasco, Spanish Teacher  
Laura Westwell, Food Services Assistant  
Jessica Worthy, Instruc Aide - Sp Ed

## West Orange County Consortium for Special Education

Christine Lee, Occupational Therapist  
Donna Odell, Administrative Secretary

## Promotions

### District Office

Nelson Cayabyab, Chief Facilities Official  
Tomoko Gane, Administrative Secretary  
Cynthia Jacobs, Administrative Secretary  
Jeanette Ullrich, Chief Business Official

### Fountain Valley High School

Dawn Basquez, Senior Secretary  
Linh Do, Instruc Aide-SH  
Sharon Watkins, Library Assistant

### Huntington Beach High School

Maria Murphy, Senior Food Service Assist  
Toni Procter, Library Assistant

### Marina High School

Greg Gardiner, Assistant Principal

### Ocean View High School

Nestor Rodriguez, Public Safety Officer

### Westminster High School

Robert Cox, Food Service Manager

## West Orange County Consortium for Special Education

Patrick Middleton, Fiscal/MIS Manager



### NON-DISCRIMINATION

One of the district's traditions has always been its policy of treating people with respect, dignity, and understanding. The district does not discriminate on the basis of race, creed, religion, ethnic origin, age, sex, disability, or sexual orientation. The district maintains a workplace that is free from drugs and sexual harassment.

## News and Notes for Certificated Personnel

### IMPORTANT NEWS ABOUT EXPIRING CREDENTIALS AND PAY CHECK RELEASE

The Commission on Teacher Credentialing (CTC) mandates that Clear, Professional and Professional Clear credential holders must renew on-line effective January 1, 2007. We notify you at least six months in advance with reminders a month before your credential expires so that you can renew your credential in a timely manner. There is a small percentage of staff who have not renewed on-line before the expiration date of their credential and may have issues with receiving their pay and their eligibility to continue to work.

**An Emergency 30-Day Substitute Teacher Permit will no longer be an option if you do not renew your valid credential on-line before the expiration date.**

Effective November 2007, any certificated staff member who has not renewed on-line prior to the expiration of their credential will need to submit an Approval of Service Rendered Without a Valid Credential form (CL-224) signed by the Superintendent. This form requires the applicant to renew on-line and submit proof of on-line renewal with the completed form CL-224 to the Human Resources - Certificated office, who will then submit the form to the county office and to CTC.

Once the completed form has been received by the Commission, the following will occur:

1. The Commission determines if the applicant has met the following:
  - Qualified for the necessary credential during the entire period of service in question
  - Submitted an application or has been issued the credential required for the position
2. The request for Approval of Service Rendered Without a Valid Credential is placed on the Commission agenda in order to determine whether or not the rendering of service should be approved.
3. When the validation is approved, the Commission notifies the applicant, the school district, the county superintendent of schools, and the State Board of Education that the service is fully legal for all purposes.

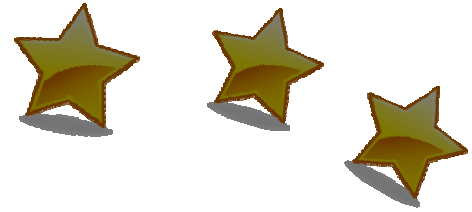
Bottom line: What this means is if you do not renew your credential before the expiration date, you will have to complete additional paperwork, **AND your paycheck will be held for several months at the county office** until they receive the Approval of Service Rendered Without a Valid Credential form back from the Commission following their meeting to validate this approval.

**Our advice: Renew early — six months in advance to avoid any penalties!**

### CPR REQUIREMENT TO GET CLEAR SINGLE SUBJECT TEACHING CREDENTIAL

If you currently hold the Preliminary Single Subject teaching credential and work on completing the requirements for the Clear Single Subject teaching credential, one of the requirements is a valid CPR card (infant, child and adult class). **The key word to remember is infant.** Some CPR classes are only for child and adult. The Commission requires that the CPR covers **infant**, child and adult. You can complete the class through the Induction Program for those who hold the SB 2042 Single Subject credential or through the American Heart Association, American Red Cross, ProFirstAid or ASHI (American Safety and Health Institute).

# Professional Growth Awards



The Board of Trustees recognized the following classified employees recently as recipients of Professional Growth awards:

**Maranda Baird**, Public Safety Dispatcher, DO/FTS

**Joshua Cairns**, Instructional Aide-SH, M/Inclusion

**Sheri Cobble**, Equipment Operator, DO/M&O

**Jeri Coulson**, Facilities Technician, DO/Bus

**Kaycee Cowley**, Instructional Aide-SH, E/SAC

**Erika Enz**, College/Career Specialist, OV

**Christina Gamez**, Instructional Aide-SH, M/Inclusion

**Christiane Garisek**, School Business Assistant, DO/Bus

**Miguel Inga**, Instructional Aide-Spanish, AS

**Jamie Jimenez**, Instructional Aide-SH, FV

**Jeffrey Lam**, Instructional Aide-SH, M/Inclusion

**Triona O'Mahony**, Guidance Specialist, E

**Patrick Stellhorn**, Facilities Technician, DO/Bus

**Heather Hanh Stenseng**, Spcl Projects Tech, OV

**Tom Walas**, Instructional Aide-Special Ed, FV

All permanent classified employees who have been employed for a minimum of one continuous year qualify for participation in the Professional Growth Program. Professional growth is being developed if: a) the experience reflects increased knowledge, understanding, and skills in the participant's regular assignment; b) the experience provides background material for the duties in which engaged; c) the experience manifests personal development through alertness and responsiveness to the human and social factors of others as it relates to an employee's position; or d) the experience assists in fields closely related to the duties in which engaged.

Eligible employees who have earned ten (10) approved growth points shall receive a professional growth award of \$750 for regular classified and confidential/management employees. Professional growth payments may be received yearly. The maximum number of professional growth awards available to an employee is five.



Public Safety Dispatcher **Mandee Baird** (DO/FTS) and Public Safety Officer **Terry Scharfe** (AS/C) at CSU-LB graduation June 2007.

Mandee received her BS and Terry his MS, both in Criminal Justice.

# Project Outreach—Services for Homeless Youth

Under the McKinney-Vento Homeless Assistance Act, schools must identify children and youth in homeless situations and provide appropriate services. We want to identify and assist as many of our students as possible, and we need your help.

If you know a student who fits any of the following criteria, and you think they have not yet been identified, would you notify us?

Anyone who...

- Is sharing housing due to economic struggles (doubled-up).
- Is living in a shelter, hotel or motel.
- Is living in a public place not designated for sleeping (cars, parks).
- Lacks a regular, fixed, and adequate nighttime residence.
- Is an unaccompanied youth.



Common signs of homelessness may be poor health or nutrition, transportation or attendance problems, poor hygiene, lack of continuity in education, or social and behavioral clues (for example, falling asleep in class or chronic hunger).

Students who meet the criteria above regarding transitional living may attend either the local school or the school of origin. They may enroll in school immediately even if they do not have records and documents normally required for enrollment such as a birth certificate, proof of residence or immunization records. They may qualify for help with transportation to and from school. They may qualify for free lunch, school supplies, and other services.

If you have questions or concerns regarding Project Outreach, rights/education of homeless youth or questions about services for a particular student, please contact Ellen Shiro, District Liaison for Project Outreach/McKinney-Vento, 714-893-1381 x4441.

## Beneficiary Designation Forms

It's important to complete, review, and update beneficiary forms in a timely manner. For employees ineligible or eligible but not electing CalPERS or CalSTRS upon employment, the district has selected the Public Agency Retirement System (PARS) plan. Occasionally, when "qualifying hours" are met, part-time employees are moved from the PARS retirement plan to either CalPERS or CalSTRS.



If you are notified of a change in your retirement plan (PARS to either CalPERS or CalSTRS), a new beneficiary form should be completed and sent to the appropriate agency.

### CONTACT INFORMATION—

- PARS phone number 800-540-6369.
- CalPERS—go to [calpers.ca.gov](http://calpers.ca.gov). Click on Forms & Publications, scroll to Visit the Library, scroll to Naming a Beneficiary, and click on Beneficiary Designation Form. The CalPERS Customer Contact Center number is 888-225-7377.
- CalSTRS—go to [calstrs.com](http://calstrs.com). Click on Forms & Publications, click on Print/Request Forms. Scroll and click on Beneficiary Designation form, which is under Voluntary Investment Program. The CalSTRS number is 800-228-5453.

# Insurance News

## 30-Day Rule Reminder

If you get married and want to add your new spouse to your insurance or if you have an addition to your family, you have 30 days from the date of the event to complete the process. Otherwise, you will have to wait until open enrollment. Contact the Human Resources Department for a change packet so you can make the necessary beneficiary additions or changes. The Insurance Department will also need a copy of your marriage certificate.

## Section 125 Health Care Flexible Spending Account or Dependent Care Flexible Spending Account

District employees are eligible to participate in the Section 125 Health Care Flexible Spending Account or the Dependent Care Flexible Spending Account. The health care spending account helps you pay for eligible health care expenses that are not reimbursed by insurance, and the dependent care flexible spending account allows you to get reimbursed for your childcare expenses.

You may make an annual election (effective January 1) and that election is taken from your salary over a ten-month period before any taxes are calculated. Since your taxable income is reduced, you owe less taxes. The money allotted to your account is taken before taxes so your money goes much further. The first five callers to read this message and call the District Office at #50, extension 4210, will receive a surprise gift.

If you are interested in this program, please contact Linda Napoli at 818-235-3446 directly to get information and sign up. If you already participate in one of the savings plans and wish to continue, you must re-enroll each year.

## Automated Electronic Defibrillators (AED)

Thanks to the support of the Board of Trustees and a grant from the Alliance of Schools for Cooperative Insurance Programs (ASCIP), we are happy to announce that all schools and facilities throughout the district are equipped with Automated Electronic Defibrillators (AED) which may be used in the event of sudden cardiac arrest of our students, staff and community.

Staff spent many hours researching the different equipment available and opted to use one of the leading brands of AEDs, the "Welch Allyn AED 10," which offers superior quality, reliability, and simplicity of use by the lay person. Training programs to introduce the new AEDs to school staff member began this summer and will continue throughout the year. However, training is available to anyone wishing to be trained on the units.

An AED was utilized this summer when an employee stopped breathing. Thanks to the device, we were able to save a life!

# Payroll News

Great news! The Employee Information System (E.I.S.) is up and running. Employees who participate in Direct Deposit or Net Check can view and print their own paycheck stubs on-line from home or work as early as the day before payday. For employees who have Net Check with OCTFCU, this will be the same day that funds are available in their account. This does not change the official payday.

Employees who do not participate in the Direct Deposit or Net Check will continue receiving their paychecks as usual.

Log on to <https://eis.ocde.us>. The User ID is your district employee ID which begins with 7400 (plus your six digit number). The initial password is a **combination** of the last four digits of your employee ID **and** the last four digits of your social security number.

As an example, if your employee ID is 7400991234 and your social security number is 012 34 5678, your User ID is 7400991234, and your initial password is 12345678. If you have questions regarding this service, please email [ntanner@hbuhds.org](mailto:ntanner@hbuhds.org).

# Huntington Beach Union High School District

## 2007-2008

### School Calendar

First Day New Instructional Staff	August 24, 2007
First Day Returning Instructional Staff	August 27, 2007
Staff Development Days—Student Free	August 27/28, 2007
First Day of Instruction—First Semester	August 29, 2007
Last Day of First Semester	January 25, 2008
Staff Development Day—Student Free	January 28, 2008
First Day of Instruction—Second Semester	January 29, 2008
Last Day of Instruction	June 12, 2008
Last Day for Instructional Staff	June 12, 2008

### School/Employee Holidays

<u>Legal/Local Holidays</u>	<u>Instructional Staff</u>	<u>Certificated Staff Non-instructional</u>	<u>Classified Staff</u>
Independence Day	July 4, 2007	July 4, 2007	July 4, 2007
Labor Day	September 3, 2007	September 3, 2007	September 3, 2007
Veterans' Day	November 12, 2007	November 12, 2007	November 12, 2007
Thanksgiving	November 19–23, 2007	November 22-23, 2007	November 22-23, 2007
Winter Recess	December 24-31, 2007 & January 1-4, 2008	December 24-25, 2007 & January 1, 2008	December 24-26, 31, 2007 & January 1, 2008
King's Birthday	January 21, 2008	January 21, 2008	January 21, 2008
Lincoln's Birthday	February 11, 2008	February 11, 2008	February 11, 2008
Washington's Birthday	February 18, 2008	February 18, 2008	February 18, 2008
Spring Recess	March 24-28, 2008	March 24, 2008	March 24, 2008
Memorial Day	May 26, 2008	May 26, 2008	May 26, 2008

# Huntington Beach Union High School District

## 2008-2009

### School Calendar

First Day New Instructional Staff	August 22, 2008
First Day Returning Instructional Staff	August 25, 2008
Staff Development Days—Student Free	August 25/26, 2008
First Day of Instruction—First Semester	August 27, 2008
Day Before Veterans Day—Student Free	November 10, 2008
Last Day of First Semester	January 23, 2009
Staff Development Day—Student Free	January 26, 2009
First Day of Instruction—Second Semester	January 27, 2009
Last Day of Instruction	June 12, 2009
Last Day for Instructional Staff	June 12, 2009

### School/Employee Holidays

<u>Legal/Local Holidays</u>	<u>Instructional Staff</u>	<u>Certificated Staff Non-instructional</u>	<u>Classified Staff</u>
Independence Day	July 4, 2008	July 4, 2008	July 4, 2008
Labor Day	September 1, 2008	September 1, 2008	September 1, 2008
Veterans' Day	November 11, 2008	November 11, 2008	November 11, 2008
Thanksgiving	November 24—28, 2008	November 27-28, 2008	November 27-28, 2008
Winter Recess	December 22-31, 2008 & January 1-2, 2009	December 24-25, 2008 & January 1, 2009	December 24-26, 31, 2008 & January 1, 2009
King's Birthday	January 19, 2009	January 19, 2009	January 19, 2009
Lincoln's Birthday	February 9, 2009	February 9, 2009	February 9, 2009
Washington's Birthday	February 16, 2009	February 16, 2009	February 16, 2009
Spring Recess	April 6—10, 2009	April 10, 2009	April 10, 2009
Memorial Day	May 25, 2009	May 25, 2009	May 25, 2009

## 2007 Health & Wellness Expo

Over 500 people attended the Health & Wellness Expo held at Fountain Valley High School on October 3, 2007. Approximately 325 employees and dependents received flu shots! Everyone had a good time—getting health screenings, obtaining information from providers and community groups, and chatting with old friends. Best of all, great door prizes were awarded participants who received “health stamps” from providers. Participants' names were entered into a drawing, and the winners are listed below.

Thanks to Fountain Valley High School for opening their new cafeteria for the Health & Wellness Expo event. Thanks too to the many employees from the District Office, Fountain Valley, Huntington Beach, and Marina high schools who helped set up and assisted throughout the event!

- Joann Arvizu** (OV) massage, Harmony Physical Therapy & Wellness  
Al Arvizu, gift bag, Bristol Park Medical Group
- Coral Athougies** (AS) Halloween decoration, Quest Funding
- Randa Baird** (AS) IPOD nano shuffle, ASCIP
- Jill Beideman** (HB) massage, Harmony Physical Therapy & Wellness
- Lynn Bergman** (AS) dental gift basket, Ginnie Chen, DDS; massage, Harmony Physical Therapy & Wellness Center
- Renee Burdin** (AS) vanilla fragrance diffuser, COSTCO; massage, Harmony Physical Therapy & Wellness
- Bonnie Castrey** (Board) \$25 gift certificate, A Snail's Pace  
Robert Castrey, tote bag, Vision Service Plan
- Al Chilson (retired) massage, Harmony Physical Therapy & Wellness
- Ian Collins** (FV) toothpaste gift basket, Ginnie Chen, DDS
- Kerry Doll** (FV) massage, Harmony Physical Therapy & Wellness  
Bob Garcia (retired) massage, Harmony Physical Therapy & Wellness
- Lisa Gilbert** (FV), massage, Harmony Physical Therapy & Wellness
- Ana Gonzalez** (AS), \$25 gift certificate, A Snail's Pace
- Leah Guillen** (M) tote bag & sports bottle, MHN
- Susan Harmon** (W) T-shirt, Community Care Health Center
- Gail Ike** (AS) massage, Harmony Physical Therapy & Wellness
- Michelle Jones** (M) T-shirt, Community Care Health Center
- Pat Karathanas** (FV), dental gift bag, Delta Dental
- Deborah Klein** (AS) entertainment book, DEA  
Nancy Knott, (retired) massage, Harmony Physical Therapy & Wellness
- Joanne Kudo** (WOCCSE) T-shirt, Community Care Health Center  
John Kudo, massage, Harmony Physical Therapy & Wellness
- Sara La Framboise** (FV) massage, Harmony Physical Therapy & Wellness
- Terri Le Febvre** (E) first aide kit, Greater Newport Physicians
- Tricia Lindquist** (E) \$25 Target gift card, Memorial Prompt Care
- Penny Naughton** (OV) \$25 American Express gift Check, OCTFCU
- Lawrence Nguyen** (W) sports bag, Health Net
- Joy Nishiwaki** (FV), massage, Harmony Physical Therapy & Wellness
- Nancy Pescarolo** (W), floral decoration, Huntington Terrace
- Toni Procter** (HB) first aid kit, Orange Coast Memorial Hospital
- Cheryl Rodgers** (E) teeth whitening, O.C. Dental Center  
Nadine Rogers, \$25 American Express gift check, OCTFCU  
Concha Sahmeron, gift bag, 1-800-Dentist
- Marianne Sheats, massage, Harmony Physical Therapy & Wellness
- Donna Supernaw** (M) DVD video Ppayer, Mutual of Omaha
- Sanori Tanaka** (FV) \$25 gift certificate, A Snail's Pace
- Vickie Vu** (AS) tea set gift basket, Fountain Valley Regional Hospital  
Norma Wilden, massage, Harmony Physical Therapy & Wellness
- Norma Wilson (retired) entertainment book & vitamins, John Taylor, DC
- Annalise Winkle** (FV) massage, Harmony Physical Therapy & Wellness
- Pauline Yiu** (M) T-shirt, Community Care Health Center
- Vickie Ziesche** (E) \$25 gift certificate, A Snail's Pace

## News and Notes for Certificated Personnel

# Certificated Absence Reporting

### SubFinder - Telephone Number 714-898-4105

- Request a substitute as soon as you know of your absence, which can be up to 45 days in advance of your absence.
- When reporting an absence, *you must change your start/stop times if they differ from the normal times of your school* (Main Menu Option #1, Press 3).
- Use the *Record Special Instructions* option (Main Menu Option #1) to let a substitute know where lesson plans are located, number of periods if less than five periods, exact start/stop times of assignment, pertinent information the substitute needs to know, and conference period.
- Always wait for the job number and jot it down before leaving the system.
- To exit the SubFinder System, press 9.

### WebConnect

- To access, simply go to the district portal page and click on SubFinder, then click on WebConnect.
- Enter your last name in the *Last Name* field and your employee PIN number in the *Password* field.
- Click the Submit button and you are connected!



## Communications Corner - News & Announcements

It is with sadness that we report **Jan Mangels** passed away July 21, 2007 after a long illness. Jan worked in our district since 1979 in a variety of capacities, including special education teacher at Westminster High School, ESL/Title I Coordinator at Ocean View High School, and for the district as Title VII Program Coordinator, and Coordinator of Categorical Programs.

Jan was a strong individual who was passionate about students and the programs that served them. She will be missed by all of us.

**John Hoffman** passed away September 16, 2007 after a long illness. John had worked in our district for the past three years as the Director of Pupil Personnel Services. In his capacity, John was responsible for putting into place and overseeing a variety of valuable support services for our students. These services included the Drug and Alcohol Intervention Program, the Psychologist/Counselor Internship Program, and the 9th and 10th Grade Academy Program.

John was a thoughtful and caring individual who was passionate about giving all students the support they need to be successful. Even though John was with our district for only a short time, he made a great impact on programs, students, and staff and will be greatly missed.

# Communications Corner - News & Announcements- cont.

## Birth announcements



Teacher **Jeff Napolitano** (HB) is the proud daddy of a baby girl born September 10, 2007, weighing 8 pounds and 19.5 inches long.

Community Resource Coordinator **Julie Engquist** (HB) is the proud grandmother to Tristan Engquist, born September 10, 2007. Delighted parents are Brian Engquist, class of '96, and his wife Debi. Tristan weighed 8 pounds, 6 ounces and was 21 inches long.

Security/Transportation Manager **Scott Atkinson** (MOT) announced the birth of his third grandchild, Claire Josephine Byron Perkins. Born May 21, 2007, weighing 6 pounds, 15 ounces and 20 inches long. Proud parents Andrea, teacher VVHS, and Jim Atkinson Perkins are both doing well. Claire's big sister Lillian (age 3), is truly amazed.

Custodian **Ignacio Loya** (E) and wife Maria welcomed baby daughter Sarahi Eleane on the evening of June 1, 2007. Sarahi weighed 10 pounds, 15 ounces and was 21-1/2 inches long.

Teachers **Brendan** and **Jennifer Patch** (E) welcomed the birth of their second child June 12, 2007. Keira Elizabeth weighed 8 pounds, 4 ounces and was 21 inches long. Big brother Declan is excited to have a baby sister.

Teacher **J.P. D'Brot** (E) and wife Karen welcomed their first baby on June 30, 2007. Sophia Louise weighed 7 pounds, 3 ounces and was 19-1/2 inches long.

Instructional Aide **Jessica Bonifacio** (E) welcomed her first baby on the morning of July 17, 2007. Mia weighed 7 pounds, 1 ounce and was 20 inches long.

Teachers **Tom Coupe** and **Robin Smith** (E) welcomed their first baby on the afternoon of July 20, 2007. Sloan Vivian weighed 8 pounds, 9 ounces and was 21 inches long.

Substitute Campus Supervisor **Harry Schmidt** and wife Connie welcomed the birth of their second grandchild Juliette Faith Tressier. Juliette was born August 22, 2007, and weighed 7 pounds, 9 ounces and was 20 inches long. Proud parents are David and Leait Tessier.

Teacher **Kenny Villalobos** (VV) and wife Jenny welcomed daughter Kileigh Micaela born September 20, 2007, at 1:49 a.m. Kileigh weighed 6 pounds, 2 ounces and was 19 inches long.

Teacher **Mike Chappell** (FV) and wife Jeanette welcomed their third child, John Stephen, born October 8, 2007, weighing 8 pounds, 7 ounces and was 20 1/2 inches long.

## Wedding congratulations to

Athletic Trainer **Melissa VandenBosch**, formerly Van Pelt (HB)

Teacher **Jodi Young**, formerly Mugavaro (HB)

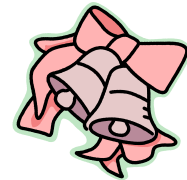
Teacher **Renee Pelky**, formerly Araujo (HB)

Teacher **Shaun Haney** (HB) and Marru Mikaelian married June 23, 2007. Both are Huntington Beach High School graduates.

HR Assistant **Julie David**, formerly Goodman (DO) married Jonathan David on August 12, 2007.

Teacher **Melissa Myers** (E) married Winter Douglas on June 23, 2007, at a beach house in Laguna Beach. They honeymooned in Fiji for eight relaxing days. Winter is an Edison HS alumni.

Teacher **Chanda McLeod** (E/SAC), and Chris Maroney were married August 4, 2007. The ceremony and reception took place in the backyard of Chanda's parent's home. They honeymooned for two weeks in Hawaii on the islands of Maui and Kauai.



Person to Person is published by the Human Resources Office of the Huntington Beach Union High School District to highlight individual employee achievements and to provide personnel-related information. Should you have any suggestions for a future newsletter, please contact Anne Myer, extension 4221 or Barbara Bott, extension 4211.